

## SALISBURY COMMUNITY AREA TRANSPORT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	<b>Date of Meeting</b>	<b>9<sup>th</sup> February 2021</b>		
<b>1.</b>	<b>Attendees and apologies</b>			
	Present:	Councillor Sven Hocking (SH) – Wiltshire Council – Chair Councillor Atiquel Hoque (AH) – Wiltshire Council Councillor John Walsh (JW) – Wiltshire Council Councillor John Farquhar (JF) – Salisbury City Council Trudi Deane (TD) – Laverstock, Ford & Old Sarum Parish Council Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Lynne Davies (LD) – Salisbury City Council Graham Axtell (GX) – Wiltshire Council Marc Read (MR) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Peter Durnan (PD) – Cycle Opportunities Group Salisbury David Bradley (DB) – Salisbury City Council		

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<b>2.</b>	<b>Notes of last meeting</b>			
		<p>The minutes of the previous meeting held were agreed at the Salisbury Area Board meeting on the 3<sup>rd</sup> December 2020.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p><a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=13218&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&amp;MId=13218&amp;Ver=4</a></p>		
<b>3.</b>	<b>Financial Position</b>			
		Current financial position - £10,600.00 still unallocated.		
<b>4.</b>	<b>Top 5 Priority Schemes</b>			
a)	<p>Issue No: <a href="#">6111</a></p> <p>Safety concern regarding cyclists exiting path adjacent to St. George's Church onto Buttercup Close</p>	Ringway have programmed works to take place during week commencing 22/02/21.	That the Area Board notes the update.	PS
b)	<p>Issue No: <a href="#">6204</a></p> <p>Request for the introduction of measures to stop fly tipping from occurring in Gradidge Lane</p>	The report dealing with the objections to the Traffic Regulation Order (TRO) proposing the introduction of a Prohibition of Vehicles (Except Motorcycles) restriction on Gradidge Lane is in the process of being drafted. It is hoped that a decision on the introduction of the TRO will be made in March 2021.	Cabinet Member Decision report considering the objections received to be completed and submitted to the decision making process.	PS

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c)	Issue No: <a href="#">7134</a>  Provision of cycle route directional signage from Bishopdown to Old Sarum	Ringway have programmed works to take place during week commencing 22/02/21.	That the Area Board notes the update.	PS
d)	Issue No: 12-20-2  The provision of additional cycle parking stands in Salisbury City Centre.	The funding the council bid for from the Swindon and Wiltshire Local Enterprise Partnership (SWLEP) to provide a package of measures to compliment the introduction of the now defunct Low Traffic Zone in Salisbury City Centre was rejected. Therefore, additional cycle parking stands in Salisbury City Centre will be provided using the £977.39 previously allocated by this group for this work. Locations of the additional stands to be agreed with COGS and works ordered.	That the Area Board notes the update.	PS
e)	Waiting Restriction Requests	<p>Draft TRO schedules dealing with the waiting restriction requests received during 2018 and 2019 were sent to the TRO Team on the 28/01/21. The TRO Team will undertake the necessary legal work and prepare the TRO advert for the formal consultation period.</p> <p>Salisbury City Council (SCC) have considered the waiting restriction requests received during 2020 and provided details of the requests they support to Wiltshire Council. A summary of the requests is attached as <b>Appendix 1</b>.</p> <p>If the group wish for the waiting restriction requests received in 2020 and supported by SCC to be taken forward, they could be added into the aforementioned TROs schedules. The group has already allocated £4000 towards the implementation of the 2018 and 2019 waiting restriction requests. To implement the 2020 waiting restriction requests alongside the others would require an additional £1,000 of funding to cover the cost of the on-ground works.</p>	<p>The group debated whether to undertake the TRO amendment requested in Endless Street. There was majority support within the group to undertake the amendment requested in Endless Street, subject to the length of parking bay removed being less than the width of the existing dropped kerb at the location in question so as to minimise the loss of parking in Residents Parking Zone A.</p> <p>That the Area Board approves the allocation of £1000 to allow this work to be undertaken.</p>	PS

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5.	<b>Other Priority schemes</b>			
a)	Amendments to Replacement Bus Shelters	Funding to replace the remaining three Shelterstore shelters will be made available from the council's Integrated Transport budget during the 2021/2022 financial year. No further work to take place on this project until the 2021/2022 financial year.	That the Area Board notes the update.	PS
b)	Maintenance of Street Nameplates	<p>The Salisbury Area Board awarded a grant application of £12,000 towards the works to replace street nameplates in the Harnham and St. Mark's and Bishopdown wards (and the Cedar Close sign in the Bemerton ward). The cost of undertaking the works outlined would be £13,348.99.</p> <p>In discussion with SH as the Chair of the CATG it was agreed to delay the implementation of the proposed improved street nameplates in Fison Walk. This would bring the cost of the proposed works down to £12287.92. It was also agreed with SH to allocate £758 from the CATG budget to cover the costs above the grant allocation of £12,000 and provide a small contingency.</p> <p>A works order to supply and install the replacement street nameplates was issued to Ringway on the 25/01/21. It is expected that the works will begin on the ground in mid-March 2021.</p> <p>The other street nameplates identified as needing replacing but not allocated funding during the current financial year will be put forward for funding in the upcoming financial year.</p> <p>A decision also needs to be made on whether the group wishes to allocate funding to allow further street nameplate repainting works to be undertaken in the 2021/2022 financial year.</p>	<p>The group decided that they wished for the street nameplate repainting work to continue in the 2021/2022 financial year to pick up signs not previously addressed or now in need of attention Any street nameplates issues reported via the myWiltshire app would also be picked up.</p> <p>That the Area Board approves the allocation of £1500 to allow this work to be undertaken.</p> <p>Elected members to be asked to submit details of street nameplates that need repainting to PS.</p> <p>The group also decided that they wished to allocate additional funding towards the street nameplates identified as needing replacing.</p>	SH / PS

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		TD advised the group that she had submitted a list of street nameplates in the Bishopdown Farm area that required attention to SH and PS and she hoped they could be addressed when funding allowed.	That the Area Board approves the allocation of £3945 to allow this work to be undertaken.	
c)	Issue No: 12-20-4  Request to allow contraflow cycling along Meadow Road and Coldharbour Lane in Salisbury.	<p>As previously advised the introduction of contraflow cycling in Meadow Road and Coldharbour Lane broadly meets the criteria its introduction set out in Local Transport Note (LTN) 1/20 Cycle Infrastructure Design.</p> <p>To introduce contraflow cycling in Meadow Road and Coldharbour Lane would require the introduction of a TRO to formally allow cyclists to travel in contraflow. To address safety concerns around allowing cyclists to travel along the roads in contraflow triangular cycle warning signs with the supplementary cycles crossing plate would need to be erected in Ashley Road (x2), Avon, Terrace, Clifton Road, Gas Lane, Marsh Lane and James Street. The proposed signs are 740mm (w) x 1065mm (h). An example of the sign is attached as <b>Appendix 2</b> The base of the signs must be a minimum of 2.1 metres above ground level. To accommodate these signs (and minimise sign clutter as required by the DfT) it would require a significant number of changes to existing sign assemblies, including illuminated sign assemblies, and the provision of new signposts.</p> <p>If the group wished to proceed with these proposals a formal street lighting assessment must be undertaken by the council's consultants Atkins to determine the impact on illuminated sign assemblies and the changes required to them to accommodate the proposed additional signage. The estimated cost of the street lighting assessment is £1,250.</p>	<p>Discussions focused around the safety of allowing cyclists to travel along Meadow Road and Coldharbour Lane in contraflow and in particular the visibility of cyclists travelling in contraflow to motorists turning into the roads.</p> <p>A majority of the group felt that the street lighting assessment should be funded to enable the design of this scheme to be taken forward.</p> <p>That the Area Board approves the allocation of £1250 to allow this work to be undertaken.</p> <p>SH and AH asked that their opposition to the introduction of contraflow cycling along Meadow Road and Coldharbour Lane on road safety ground be formally recorded.</p>	PS

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d)	<p>Issue No: 12-20-5</p> <p>Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p>	<p>A meeting was held in November 2020 to discuss ongoing concerns around the increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs.</p> <p>A copy of the minutes of that meeting are attached at <b>Appendix 3</b> for information. Investigations into the possible courses of action identified at that meeting are ongoing.</p>	<p>That the Area Board notes the update.</p>	PS
e)	<p>Various improvements to the Bishopdown Estate</p>	<p>The report from the defunct Bishopdown Residents Association (previously circulated) has been considered in detail and a summary of the issues raised and possible courses of action and the teams that would be responsible for taking those actions forward identified. A copy of the summary document is attached at <b>Appendix 4</b>.</p> <p>The proposed next course of action is for a meeting to take place between representatives of the teams identified and the local elected members to try and determine a way forward to address these issues.</p>	<p>The group acknowledged the large number of actions arising from the resident's association report and supported a meeting taking place outside of the CATG to determine a way forward.</p> <p>SH felt that it would be good if some of the actions could be addressed and proposed that the group funded the provision of the driveway protection (white bar) markings at the locations identified in the report. The group supported this proposal.</p> <p>That the Area Board approves the allocation of £500 to allow this work to be undertaken.</p>	PS

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6.	New Requests / Issues			
a)	<p>Issue No: 12-20-6</p> <p>Request for the introduction of measures to stop cyclists illegally using Salisbury Footpath 93</p>	<p>Salisbury Footpath 93 is the footpath that runs between Chichester Close and Downton Road. The footpath is already subject to a formal Prohibition of Cycling restriction. The restriction is currently correctly signed and legally enforceable. The Police are responsible for enforcement of the Prohibition of Cycling restriction.</p> <p>The originator of the request has requested that the following measures be considered at this location:</p> <ul style="list-style-type: none"> <li>• To erect signs which are more visible to cyclists</li> <li>• To erect worded 'no cycling' signs</li> <li>• Install metal barriers which force the cyclists to off their bikes and push them along the path</li> </ul> <p>The group is to consider this request.</p>	<p>The group discussed this issue and felt that none of the measures requested were appropriate but that the provision of bollards at specific locations within the footpath to control cyclists position and make them more visible to pedestrians at the blind corners within the footpath (as per the St. Ann Street underpass) should be investigated further and an update provided to the next meeting of this group.</p>	PS
b)	<p>Issue No: 12-20-7</p> <p>Request for the provision of shared use path signs on the section of footway in Odstock Road / Coombe Road running from Woodbury Gardens to Harnham Gyatory</p>	<p>The section of footway in question is already considered to be a shared use path by Wiltshire Council and is shown as such on the council's cycle network plans. However, no signs indicating that it is a shared use path have ever been provided.</p> <p>The estimated cost of providing the required signage to indicate that the length of footway in question is a shared use path is £505.</p>	<p>That the Area Board approves the allocation of £505 to allow this work to be undertaken.</p>	PS

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<p>c)</p>	<p>Issue No: 12-21-1</p> <p>Request for the improvements to the area under Fisherton Street Railway Bridge</p>	<p>The originator of the request has requested that the following measures be considered at this location:</p> <ul style="list-style-type: none"> <li>• The introduction of lighting under the bridge</li> <li>• The widening of the footway on the eastern side</li> <li>• If widening is not possible, the eastern footway should be repaired, and the railings painted</li> </ul> <p>There is already lighting under the railway bridge but likely could be improved. The footways on either side of the road cannot be widened whilst Fisherton Street and South Western Road serve as the main access to the Churchfields Industrial Estate for HGVs. Whilst the footways under the railway bridge are in poor cosmetic condition (particularly the structure that retains the raised footway) the areas that pedestrians are required to walk in have no defects that would meet the council's criteria for intervention based on the council's Highway Inspection Manual. Repairing the railings is a maintenance issue and as doing so is not safety related undertaking these works would be added to the list of works that would only be taken forward as and when funding permitted.</p> <p>As members of the group are likely aware the council is currently developing proposals to improve Fisherton Street using funding allocated to it through the Future High Street Fund. Initial proposals included making improvements to the area under the railway bridge and any significant improvements to that area would only likely to come forward as part of that project. It is suggested that this request is forwarded to the team looking after the Fisherton Street project to make them aware of it and ask that the proposals developed for Fisherton Street include making improvements to the area under the railway bridge.</p>	<p>The group shared the view that the area under Fisherton Street Railway Bridge provided a poor gateway into the City Centre and was in of improvement.</p> <p>The group noted that there was a project currently in development looking at enhancing the Fisherton Street area and agreed the request be forwarded to the team looking after that project and that they are asked that the proposals developed for Fisherton Street include making improvements to the area under the railway bridge.</p> <p>The group asked that the originator of this issue updated accordingly and advised that any issues not addressed through the Fisherton Street project can be re-raised via the CATG in the future. The group asked that the issue is then closed.</p>	<p>PS</p>
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d)	Request for the introduction of a dropped kerb at the Ancient Way end of the footway between Woodbury Gardens and Ancient Way	<p>The section of footway in question is shown as a shared use path on the council's cycle network plans. However, there isn't a dropped kerb at the Ancient Way end of the path to allow cyclists to re-join the carriageway. It should also be noted that there are no signs in place indicating that the footway is a shared use path.</p> <p>The estimated cost of providing the dropped kerb and the signage to indicate that the length of footway in question is a shared use path is £1900.</p>	That the Area Board approves the allocation of £1900 to allow this work to be undertaken.	PS
<b>7.</b>	<b>Closed Items</b>			
a)	<p>Issue No: 12-20-1</p> <p>The introduction of a give way marking at the junction of Hamilton Road and Marlborough Road</p>	<p>The introduction of the give way marking was undertaken as part of the works to resurface Marlborough Road during the week commencing the 0102/21. The work was undertaken at no cost to the CATG.</p> <p>Discussions with Royal Mail about relocating the post box at the junction of Hamilton Road and Marlborough Road have taken place. Royal Mail have said that they would be prepared to remove the post box but not relocate it. In consideration of these options the local Wiltshire Council ward member has requested that the post box remain in position.</p> <p>All works have been completed and the issue has been closed.</p>	That the Area Board notes the update.	PS

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<b>8.</b>	<b>Other Items</b>		
a)	Highway Maintenance Update	<p>GX advised that carriageway resurfacing works had recently been completed in Marlborough Road, and would be undertaken in Cherry Orchard Lane, Hedley Davis Court and Blue Boar Row before the end of the current financial year.</p> <p>GX advised that subject to confirmation of the highway's maintenance budget for the 2021/2022 financial year the following works are provisionally programmed to take place:</p> <p><u>Carriageway Schemes:</u></p> <p>C368 Churchfields Road, New Canal, A354 Coombe Road (Odstock Road to Andrews Way), A354 Coombe Road (Harnham Gyratory to Odstock Road), Faraday Road, St Francis Road, Longland Devizes Road (may require phasing due to funding), Centurion Close, Herbert Road, Ivy Street, Endless Street (Outstanding area delayed because of McCarthy &amp; Stone Development)</p> <p><u>Footway Schemes:</u></p> <p>Burford Avenue, Downton Road, Shakespeare Road, Stratford Road (Slurry Seal).</p>	GX
<b>9.</b>	<b>Date of Next Meeting:</b>	8 <sup>th</sup> June 2021	

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### **1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### **2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Salisbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Salisbury Area Board will have a remaining Highways funding balance of £0 in the CATG allocation available for the 2020/2021 financial year.

### **3. Legal Implications**

3.1. There are no specific legal implications related to this report.

### **4. HR Implications**

4.1. There are no specific HR implications related to this report.

### **5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### **6. Safeguarding implications**

There are no specific safeguarding implications related to this report.